



Weddings and Receptions in the Garden

The Facility

The Tempietto is an ideal backdrop for the exchanging of vows. Nestled into a garden setting, the bridal party will enter on a stone walkway and gather at a vine-covered gazebo for the ceremony. The terrace adjacent to the gazebo will seat up to 200 guests for a ceremony. If your plans for the Tempietto would include a ceremony and reception, the maximum accommodation would be 175 guests. A reception only booking could include up to 300 guests with room for a dance floor, food buffets and guest seating. For guest counts over 200, an additional tent package is included.

Ceremony and Reception Venue Fee: 5,000.00

Reception Venue Fee: 3,500.00

Additional tent package for reception guest count over 200: \$1800, includes additional tent, lighting, second bar, tables, chairs, linens.

Terrace and Patio Tents

Our back terrace is 2500 square feet and is covered by a custom designed tent. The tent includes lighting, sidewalls, heaters or fans depending on the season. Both front and rear entrances to the indoor Tempietto building have covered patios that can also be enclosed and heated. The two patios total over 1000 square feet. All of these amenities are included in your rental of the facility.

Equipment

The Tempietto Venue is equipped with tables, chairs and linens. Our base linens are ivory and they reach the ground. Each package includes the client's choice of decorative linen overlay for guest and service tables.

Equipment included in your package is as follows:

- 100 wooden farm chairs
- 12 48" round tables with ivory linen
- 4 8 ft tables with ivory linen
- 4 6 ft tables with ivory linen
- 4 4 ft tables with ivory linen
- 6 Wooden Cocktail tables
- 1 bar set with ivory linen
- 6 café tables and with 4 chairs each

Additional rental items are available through Professional Party Rentals and are handled by Twigs.

Flowers and Décor

Each event package comes with complimentary décor items for your guest tables and buffets. You will choose from one of our three collections: Elegant, Rustic or Colored Palate. Décor collections include items such as lanterns, crystal trees, twig trees, footed pedestals with colored glass shards, rose petals, floating flowers and buffet arrangements.

In addition to our complimentary items, your event team will help design your bouquets, corsages, boutonnières and any other floral items you might like to add to enhance your day. Pricing is based on seasonality and stems requested.

Menu Options

Special menus are prepared for mid-day and for evening events. Prices vary by menu. Custom menus can also be created.

- Brunch/Lunch 27.50 pp and up
- Light Hors d'oeuvres: 27.50 pp. and up
- Heavy Hors d'oeuvres: 35.00 pp and up
- Buffet/Plated Dinner: 45.00 to 52.50pp and up

Bar Service

Twigs Tempietto does allow the service of Alcoholic beverages. The appropriate number of servers/bartenders is included in the package price for both non-alcoholic and alcoholic services. You can purchase beer, wine and champagne from our beverage menu. Hard Plastic cups are used to serve any beverages being served outside since glass items on the back terraces may result in broken glass. Initially an estimate of consumption is given based on beverage choices, time of day and number of guests. The client pays for what is actually consumed. A credit card number is held in our file to finalize the bar billing/credit after the event. A 20% service fee and an 8% sales/hospitality tax will be added to all food and beverage items.

Music

All types of live music are welcome. We invite harpists, small combos, quartets, DJ's and larger show bands. The garden area is discreetly wired for electricity so that your musicians can be accommodated in several locations.

Booking Times for Weddings and Receptions

Mid-Day 11:30 Ceremony with a 3 hour Reception

Evening 6:00, 6:30 or 7:00 Ceremony with a 4 hour Reception

Wedding Reception

Evening Wedding receptions are booked in four hour blocks of time. The venue will be opened two hours before the start of the reception for set-up. **Extended hours are available with prior approval and payment of 350.00 per additional hour. Maximum capacity is 300 guests.**

Ceremony and Reception

In booking the facility for both ceremony and reception, the doors will open two hours before the start time of the ceremony for set-up, dressing and photographs.

When you arrive, all chairs and set-up will be in place for the ceremony. Pictures are allowed in the tent up to one hour before the ceremony.

Extended hours are available with prior approval and payment of 350.00 per additional hour. Maximum capacity is 175 guests

Wedding Ceremony Rehearsal

The rental of the facility for a ceremony will include a one hour rehearsal on the eve of the wedding at either 4:00 or 5:30. The time of your rehearsal will be set at the time of your booking. All indoor building access will be locked during the rehearsal to keep premises clear for the next event. Your guests will have access to the outdoor restrooms and all of the covered patios. Musicians or music set up will not need to be present at the time for the rehearsal. They may set up another time to get acquainted with the facility.

Event Plan

As part of the Wedding Day planning process, the Tempietto Event staff will prepare an Event Plan that details your wedding day from the time of your arrival until the time of your departure. This plan should be shared with your Officiant, your musicians, your baker and your ceremony director. The Tempietto Event Staff will direct your reception and work with all vendors to guarantee a smooth event.

Ceremony Director

A ceremony director is required for each ceremony and rehearsal performed at Twigs. The client selects the ceremony director and submits the director's name and contact information to Twigs. Your Tempietto event planner will meet with the Ceremony director prior to rehearsal to review the Tempietto event plan.

Set-up and Cleaning of the Venue

As a part of the planning process, Twigs will create a floor plan for your event. A layout for the placement of all tables and chairs will indicate the flow and progress of your event. Twigs handles all of the facility set-up and break-down of tables, chairs and linens. Two hours prior to your event start time, Twigs will have all set-up complete. After your event, Twigs will break-down all of the equipment. All of these charges are covered in your Reception package. Twigs will arrange for the venue to have a sanitized cleaning before your event. The cost of this cleaning is included in your rental fee.

Payment Schedule and Methods of Payment

To book the facility, a non-refundable, non-transferrable deposit of 1500.00 is required. The deposit is for your specific date and ensures that your date will be reserved and is not available to rent for other events.

Three months prior to your event date, 50% of the outstanding balance is due. At this point, these fees are non-refundable. Your final payment will be scheduled eight days prior to your event date. A meeting can be arranged to review your final head count and any last minute changes for chairs, tables and/or decoration will be noted. **The remaining balance is due one week prior to your event.**